

Modules:-

Module 1: Roles and Responsibilities of a Leader/Manager

Module 2: Leadership

Module 3: Interpersonal Communication Skills

Module 4: Effective Listening

Module 5: Performance Management

Module 6: Motivation

Module 7: Delegation

Module 8: Time Management and Priority Setting

HIGHLY EFFECTIVE MANAGEMENT SKILLS USING NLP

COMFORI SDN BHD

Objectives

- understand the roles and responsibilities of a manager and a leader
- how to effectively lead a team by using different leadership styles
- avoid micro-managing
- use the NLP to understand the different personality types and see how personality can cause conflict in the team
- deal with conflict and difficult people on the team
- understand the NLP communication model and how to avoid obstacles to effective communication
- gain the skills needed to master active listening

By applying NLP, the latest and proven scientific communication tool, you will be able to understand how to effectively communicate, deal with conflict and difficult people, and motivate and create a positive team atmosphere.